

~Agenda~

POTTER COUNTY COMMISSIONERS MEETING

May 14, 2026

(Meetings recorded and destroyed after meeting minutes approval)

CALL TO ORDER

MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT

MINUTES – April 30, 2026

GUESTS Gary McKay and other members from God’s Country Chapter of the Alliance of Bikers Aimed Toward Education of Pennsylvania (A.B.A.T.E)

NEW BUSINESS

*Proclamation – Motorcycle Safety and Awareness Month May 2026*

*Resolution 5 of 2026 - Post-Issuance Compliance Procedures to aid in the County’s compliance with its obligations under federal tax law with respect to its tax-exempt debt, and, as applicable, the County’s continuing disclosure undertakings with respect to publicly offered securities.*

*Revitalize Potter County Final Plan*

CONTRACTS AND AGREEMENTS

*Service Agreement - County of Erie for part-time use of Forensic Pathologist Todd Luckasevic, D.O., January 1, 2026, to December 31, 2026, with a retainer fee of \$1,600*

*Service Agreement - Vertiv Corporation for UPS Power Battery Services at an annual cost of \$6,919.51.*

*Funding Agreement – Sylvania Township for \$65,000 of Act 13 funds for the purpose of repair, replacement, or improvement of the Crandall Road bridge, Sylvania Township, PA 16720.*

*Service Agreement – Ophelia Medical Group FL, P.A. for Opioid Use Disorder treatment at the Potter County Jail at a monthly cost of \$340.00.*

*MOU – Ophelia Medical Group FL, P.A. for portal access in relation to Opioid Use Disorder treatment at the Potter County Jail.*

<b><u>PCHS CONTRACTS AND AGREEMENTS</u></b>
■ <b>Area Agency on Aging (May 1, 2026, to September 30, 2026)</b>
PA Department of Agriculture
Senior Farmers’ Market Nutrition Program Agreement

PERSONNEL

*Hire - Ashley Gledhill has hired Amanda Black to fill the full-time Secretary Clerk position in the Prothonotary’s Office, effective June 1, 2026*

LIQUID FUELS TAX REQUESTS

COMMISSIONERS’ REPORTS

BILLS

**Potter County Fiscal Summary (04/30/2026)**

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	Payroll - Direct Deposit				\$7,792.19
10	General Fund - A/P Manual Checks	319;325			\$9,681.36

**Potter County Fiscal Summary (05/01/2026)**

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	Payroll Checks				
10	Payroll - Direct Deposit				\$115,044.29
10	General Fund - Accounts Payable	150574, 150577-150588, 150590-150592, 150594-150598, 150600-150617, 150620-150621, 150623-150629, 150631-150637, 150639-150643, 150645-150654, 150657-150668			\$365,972.79
10	General Fund - A/P Manual Checks	322, 323			\$158,149.16
11	LEPC - Local Emergency Planning	3269, 3290			\$978.02
15	North Fork Dam	150644			\$38.51
16	911 Fund	4202-4208			\$28,499.08
17	Saulter Preserve	150644			\$36.00
18	Automation Fund (Civil)	150599			\$998.34
22	Farmland Preserv. & Rollback	150619			\$52.18
28	Domestic Relations IV-D	1080			\$644.48
32	Specialty Courts	150622, 150655			\$555.14
34	V.O.J.O.	150589, 150638			\$201.29
35	Victim Services/RASA	150638, 150589			\$1,449.60
38	Divorce Fund	150575			\$494.60
60	Hotel Excise Tax Fund	150656, 150618			\$56,259.19
69	Home Grant	150630, 150593			\$31,395.00

**Potter County Fiscal Summary (05/05/2026)**

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	General Fund - Accounts Payable	150669, 150670, 150673			\$1,199.55
10	General Fund - A/P Manual Checks	326			\$1,157.37
27	Substance Abuse (Act 198)	150671, 150672			\$1,113.62

**Potter County Fiscal Summary (05/07/2026)**

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	General Fund - A/P Manual Checks	327			\$1,509.50

**Potter County Human Services Fiscal Summary (05/14/2026)**

PAYROLL CHECK #1	\$0
PAYROLL AUTOMATIC DEPOSITS	\$44,787.98
PAYROLL TAX TRANSFERS (EFTPS)	\$12,555.84
STATE TAX WITHHOLDINGS (ETIDES)	\$1,848.92
PAUC	\$43.08
Local W/H	\$602.29
Coudersport LST	\$82.00

Paycor PR Invoice (2)	\$444.50
ACCOUNTS PAYABLE CHECKS – 05/01/2026 #82142	\$1,895.21
ACCOUNTS PAYABLE CHECKS – 05/14/2026 #82143-82207	\$261,025.09
<b>Total Checks Written</b>	<b>\$323,284.90</b>

**NEXT MEETING:** May 28, 2026

**ADJOURNMENT**

Prepared by Paige Barroqueiro